



Part Time Job Opportunity **North End Literacy Outreach Worker**

Do you want to change lives while working for an organization that cares about our communities? Literacy Haida Gwaii works with our community members in their literacy skills. Our Literacy Outreach Worker helps make an impact on the well-being of our communities.

Literacy Haida Gwaii is an equal opportunity employer committed to workplace diversity.

Position	: Part-Time North End Literacy Outreach Worker
Job Region	: Port Clements to Old Massett
Hours of Work	: 3 days a week (7-hour work day. Some evening/weekend hours required)
Workplace	: Hybrid work option between home and north-end office
Wage	: \$27,300 - \$28,392 per year

Job Purpose

The North End Literacy Worker will help build and enhance literacy services, programs, and networks between Port Clements and Old Massett. Working closely with the Literacy Haida Gwaii Board of Directors and its Executive Director, the worker will identify activities that will continue to enhance community literacy and coordination in the north end of Haida Gwaii.

Duties and Responsibilities

- Identify and connect with other programs within the community and support community literacy development activities
- Build strong relationships with local community partners to pursue joint program delivery plans
- Recruit and facilitate volunteer tutors and adult learners at the north end
- Work as a tutor to our adult learners
- Be involved in specialized projects and events
- Must have a vehicle and be willing to travel

Qualifications

- Three to five years experience in community development
- Relevant post-secondary education and/or experience related to literacy and community learning
- Knowledge and understanding of literacy and community-based planning processes, and understanding of capacity and strength-building approaches
- Proven ability to work independently and develop partnerships
- Excellent written and verbal communication skills, and ability to use computers to convey information effectively

- Knowledge of communities of Masset, Old Massett and Port Clements and established contacts with relevant stakeholders in the community is highly desired
- Possess a passion for literacy and community capacity building

Additional Benefits

- 4% paid vacation per 12 months of employment
- Flexible work week (in consultation with supervisor)
- Employer matched contribution to medical and dental plan (after three months probation)

Please send your resume to info@literacyhaidagwaii.ca with “Literacy Outreach application” in the subject line. The application deadline is **MARCH 7, 2025**. Only those shortlisted will be contacted.